

Spanish Student Visa: Applying on Your Own

BLS is a processing agency that the Spanish consulates across the U.S. use to outsource their student visa applications. The consulate will still process the visa, but they will not meet with you. When applying on your own for the Spanish student visa, you will need to go in person to the BLS office (not to the consulate), to apply, and in many cases, to return to pick it up. A few offer a courier service for the return of the visa, which you may elect if your timeline allows.

Before scheduling your appointment, have the following things ready:

1. Your passport: must be valid at least one year after the start of your studies and at least three months after the end of your studies, have at least two blank facing visa pages (the ones that say “visa” on them), and be in good condition. If you need to apply for a new US passport, do so immediately: <http://travel.state.gov/passport/> and consider paying for expedited processing.
2. A recent photo no larger than 200kb (whatever you have at the ready will likely be too big, so Google how to shrink your current file format) to populate your appointment letter. You will need an official passport copy for the application appointment, but any headshot will suffice for this step.
3. A credit card ready to pay for the appointment fee (currently ~\$20)
4. Call your doctor to find out how soon they could prepare the [medical certificate](#) for you, and you will need the original with original (wet) signature. Everything else you should be able to compile within a week, and you will likely have to book more than a week in advance. Also allow enough time for the notarized enrollment letter if using the jurisdiction of your home school.

Schedule your appointment:

Boston (MA, ME, NH, RI, VT): <https://usa.blsspainvisa.com/boston/>

Chicago (IL, IN, IO, KS, ND, SD, OH, KY, MI, MN, MO, WI):

<https://usa.blsspainvisa.com/chicago/>

Houston (AL, AR, LO, MS, NM, OK, TN, TX): <https://usa.blsspainvisa.com/houston/>

Los Angeles (AZ, CO, UT, and the following counties in CA: Imperial, Kern, Los Angeles, Orange, Riverside, Bernardino, San Diego, San Luis Obispo, Barbara, and Ventura):

<https://usa.blsspainvisa.com/losangeles/>

Miami (FL, GA, SC): <https://usa.blsspainvisa.com/miami/>

New York: (NY, CT, DE, PA, NJ): <https://usa.blsspainvisa.com/nyc/>

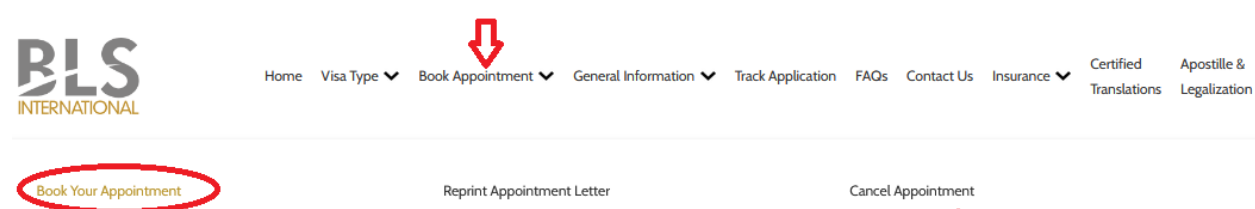
San Francisco (AK, HI, ID, MT, NV, OR, WA, WY, US Pacific Islands, and the following CA counties: Alameda, Alpine, Amador, Butte, Calaveras, Colusa, Contracosta, Del Norte, El Dorado, Fresno, Glenn, Humboldt, Inyo, Kings, Lake, Lassen, Madera, Marin, Mariposa,

Mendocino, Merced, Modoc, Mono, Monterey, Napa, Nevada, Placer, Plumas, Sacramento, San Benito, San Joaquin, San Mateo, Santa Clara, Santa Cruz, Shasta, Sierra, Siskiyou, Solano, Sonoma, Stanislaus, Sutter, Tehema, Trinity, Tulare, Toulumne, Yolo, and Yuba):

<https://usa.blsspainvisa.com/sanfrancisco/>

Washington DC (DC, MD, VA, WV, NC): <https://usa.blsspainvisa.com/washington/>

You will pay extra for “prime time” appointments, where available, and even when listed, aren’t usually available—start with a **regular appointment for a National, Student Visa** no earlier than July 17 (Madrid) or August 9, 2025 (Córdoba). You may not apply later than two months prior to the start of your program: Madrid students must apply before November 14 and Córdoba students must apply before December 4, 2025.



To book your appointment, many of you will need the information below to complete the questionnaire (the BLS office then generates your student visa application form, pre-populated with your answers).

Complete the questionnaire

1. Last name as it appears in your passport
2. Leave blank if your name has not changed since birth (married women use your maiden name, if different)
3. First, middle names as they appear in your passport
4. Date of birth: written two digit day, two digit month, four digit year (ex. 15-03-1985)
5. Place of birth means city and state
6. Country of birth
7. Current nationality, then list your nationality at birth, if different, then list any other nationalities you hold
8. Gender—male or female as stated in your passport
9. Marital Status
10. None of you are minors, leave blank
11. Unless you are a grad student who has been recently living in Spain, you do not have one—leave blank
12. Type of passport is “ordinary passport” (unless your parents are diplomats or you’re in

- the military, in which case, you might have a “diplomatic” or a “service” passport)
13. Your “travel document” is your passport and your passport number is the nine-digit number in the upper right corner of the ID page (of a US passport).
14. Date of issue (use same format as for date of birth throughout this form).
15. Valid until—give the expiration date.
16. Issued by: whatever country issued your passport
17. Use your home address, even if outside the consulate’s jurisdiction AND email address
18. US citizens should check “no.” Otherwise, check yes and list your current residency status and validity.
19. Current profession: “student.”
20. Principal purpose of journey: “studies.”
21. Date you plan to enter Spain. Use the actual date you plan to travel, even if you haven’t bought your ticket—it must be at least one day prior to the program start date, which we list on your calendar as your arrival date. If you will be going a week early to look for an apartment, include this additional week.
22. Number of entries: “multiple” or “more than two”
23. Applicant’s address in Spain, including phone and email for the following questions:

Madrid: Grads and Undergrads taking courses anywhere in Madrid

Middlebury College School in Spain

Calle Prim, 19 Primera Planta

28004 Madrid SPAIN

Tel: +34 91 319 8188 Fax: +34 91 310 0036

Contact: Patrícia Rodriguez

Email address: prodriguez@middlebury.edu

Córdoba

Universidad de Córdoba

Facultad de Filosofía y Letras

Plza. Cardenal Salazar, s/n

14071 Córdoba, SPAIN

Tel: +34 629 838 979

Contact: Kim Griffin

Email address: kgriffin@middlebury.edu

24-25. Leave blank (unless you’re a grad student who does have an NIE—this is like your social security number, so if you already have one, write it here)

26. The “Data of individual resident...” section does not apply to you. Leave all questions blank.

27. The “Data of employer or company...” section does not apply to you. Leave all questions blank.

28. This “Data of educational establishment” section is the one you need to complete.

Name of educational institution in Spain:

Middlebury College in Spain: Madrid/Córdoba (indicate YOUR site)

Address:

Middlebury College School in Spain: Madrid/Córdoba (indicate YOUR site)

Calle Prim, 19 Primera Planta; 28004 Madrid SPAIN (regardless of site—this is our official program address)

Telephone: 011.34.91.319.8188

Email address: prodriguez@middlebury.edu

Official 2025-26 dates are available [here](#). If your consulate/BLS office allows applications 180 days in advance, you may go ahead and book any time after July 17 (Madrid) or August 9 (Córdoba). **Please use these PROGRAM DATES on your application, regardless of your individual travel plans.**

SPRING 2026

- Undergraduates in **Madrid** (UAM, UC3M or Sede Prim): January 13-May 26, 2026.
- Undergraduates in **Córdoba**: February 4-June 6, 2026

30. The place (city and state) you are when signing the form—use a city within the consulate’s jurisdiction.

Print the visa application that populates when you answer the questions to get your appointment ([sign, place, and date it in blue ink](#)) **and your appointment letter** to take to your appointment.

Assemble all requirements well in advance of your appointment

Once you have your appointment, you need to assemble the requirements, in duplicate (original + copy of everything).

Each BLS office has slight differences in forms and requirements, so once you decide on your BLS office, *download the forms from their BLS page*. Not all of them, however, have a [template for the medical certificate](#), so use this one if none is provided.

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Short Term Visa (Maximum stay of 90 days)

[Tourist Visa](#)[Business Visa](#)

Short Term Visa (Maximum stay of 90 days)

[Airport Transit](#)[Transit For Seamen](#)

National Visas

[NALCAP - North American Language and Culture Assistant Program](#)[General Student Visa](#)

National Visas

[AU pair](#)[Non-lucrative Residence Visa](#)**BLS International**

Explanation of the Requirements

National visa application form: Each applicant will complete all sections and sign one application form.

Recent Color Photograph: A recent (taken within six months) passport-sized photo (on photo paper from a place like the UPS store or Walgreens—do not try to print these yourself), in color, with a light background, taken from the front, without dark glasses, reflections, or clothing that hides the face. Use a paperclip to affix to the application form unless otherwise instructed.

Payment of the visa fee: US citizens must pay \$160; other nationalities should consult the "Visa Fees" tab. Most BLS offices will accept a debit (not credit) card, but double check in the fees tab.

Valid and current passport: must be valid at least one year after the start of your studies and at least three months after the end of your studies, have at least two blank facing visa pages (the ones that say "visa" on them), and be in good condition. You also need a photocopy of the ID pages (photo and signature pages) of your passport which includes the entire border.

NOTARIZED COPY of proof of residence in this jurisdiction. You must legally reside or go to school in the consulate's jurisdiction. As proof, either your state ID/driver's license OR both student ID card and letter of enrollment from the college are needed. These letters cannot be the national clearing house letter that many schools use, as it does not show your address in the jurisdiction. Ask your registrar or dean (whoever prepares these at your school) for the letter in enough time to get the notarized original document from them. If you both live and go to school in the consulate's jurisdiction, it's much easier to get a notarized copy of your driver's license/non-driver ID, so do that.

U.S. immigration status (not applicable for U.S. citizens): notarized copy of your green card OR valid U.S. student visa and I-20.

Certificate of admission issued in Spain by any authorized university or school: verifying enrollment as a full-time student. (Middlebury will provide this—let me know which consulate you'll use and when your appointment is.)

Proof of the availability of financial means. Original and copy, to cover the expenses of stay and return to your country, and, where appropriate, those of your relatives. For the applicant's support, a minimum amount of \$700 per month, to include 30 days prior to the start and 15 days after the program dates. Spring students should be able to show \$5,000. Please provide at least one of the following:

- Personal bank account statements showing at least \$700 per month of stay (\$5,000).
- Proof of financial aid or scholarship for at least \$700 per month for room and board. (Ask your financial aid office to prepare this letter for you, if applicable. Nicole will procure these for Middlebury students on financial aid sufficient to cover their living expenses in Spain.)
- Notarized letter from the parents or legal guardians assuming full financial responsibility for at least \$700 per month for room and board, along with their bank statements and applicant's Birth certificate. Template for letter from parent—use *both* the English and Spanish to avoid having to pay for an official translation:

I [name of parent or guardian] hereby take responsibility for air tickets between the United States and Spain and for all monthly accommodation and living expenses of my son/daughter [full name of the child] during their stay in Spain, as well as any emergency that may arise during it.

Yo [nombre del padre o tutor] por la presente asumo la responsabilidad de los boletos aéreos entre los Estados Unidos y España y de todos los gastos mensuales de alojamiento y manutención de mi hijo/hija [nombre completo del niño] durante su estancia en España, así como cualquier urgencia que pueda surgir durante la misma.

Health Insurance. Nicole will purchase insurance for everyone studying in Spain and will send you the letter in advance of your appointment. As of July 2025, the west coast consulates do not accept this insurance and require students to [purchase a supplemental plan](#). *Middlebury will not cover this cost, though we are working with the association of*

study abroad programs in Spain to exert pressure on the consulates to once again accept our plan—I will update you if we are successful. Those of you who can apply elsewhere would save some money by doing so.

Medical Form. You won't all see this, but you should all have one completed. It used to be a requirement for only the year-long visa, but most, if not all, consulates are requiring it-- and by the time you apply, I suspect they all will be. Again, if you don't see a form on your own BLS site, use this [medical certificate](#) template and have it signed by a medical doctor (no other type of provider). Ask your doctor to complete as below:

BILINGUAL MEDICAL CERTIFICATE
CERTIFICADO MÉDICO BILINGÜE
(The content of this certificate is an exact copy in English and in Spanish)
(El contenido de este certificado es exactamente igual en inglés como en español)

Medical Certificate of Good Health

This certificate verifies that Mr. /Ms. Alicia Gomez

does not suffer from any disease that could cause serious repercussions for public health pursuant to the specifications of the 2005 International Health Regulations.

Certificado Médico de Buena Salud

Por el presente se certifica que el Sr. /Sra. Alicia Gomez

No padece alguna de las enfermedades que suponen riesgo para la salud pública de conformidad con lo dispuesto en el Reglamento Sanitario Internacional de 2005.

Must be a stamp w/ practice name & address OR paste this form onto practice letterhead

Doctor
Feelgood

AE0783621

Medical Center Stamp
(Sello del centro médico)
(Mandatory/Mandatorio)

Doctor's Signature
(Firma del médico)

Doctor's License Number
(Número de Registro)

In City
(En)

Day _____
(Dia)

Month _____
(Mes)

Year _____
(Año)

Consulate of Spain
Visa Department

No more than 3 months before your appointment.

Disclaimer form, signed. Be sure to print the disclaimer from your own BLS site.