

# Midd Lab Safety

## BICENTENNIAL HALL – SAFETY INFORMATION FOR NON-SCIENCE PERSONNEL AND CONTRACTORS

Before performing work in Bicentennial Hall, it is important that you are aware of hazards present in the building. The building has offices, classrooms, teaching labs, computer labs and research labs. Each space has unique hazards, which may include the following: physical hazards, electrical hazards, compressed gases, hazardous substances, biological hazards, chemical hazards, radioactive material, magnetic fields and lasers.

Door signs are posted outside labs. These must be reviewed prior to entering a space. You will find door signs posted below the number plate of the lab, as shown circled below:



Midd Lab Safety			
<b>Laboratory Contacts</b>		Office	Telephone
Primary	Will Amidon	MBH 413	x5988
Secondary			(802)349-7701
Emergency		x5911	911
<b>Minimum Entry Requirements</b>			
Authorized Personnel Only	No Open-toe Footwear		
<b>Do not enter without authorization.</b>			
Specific activities or areas may require additional personal protective equipment (PPE).			
<b>Potential Hazards</b>			
Radioactive Material	Corrosive	Harmful or Irritant	Flammable
Toxic	Health Hazard		
<b>Important Resources</b>			
Building Director	Tim Wickland	Office	Telephone
Building Coordinator	Cathy Ekstrom	MBH 333	x5421
Evros Health & Safety Coord.	Jen Kazmierczak	MBH 330	x3262
Chemical Hygiene Officer	Beth Eliason	161 Adk. View	x5726
		MBH 120	x5619
Middlebury Sciences Environmental Health & Safety		Alternate	
		(802)245-2246	
		(802)236-4340	
		(518) 527-4254	
		(802)989-3909	
go/labsafety			

If you see a in this section, DO NOT ENTER the lab until you have received permission directly from the Building Director/Coordinator.

The minimum entry requirements section will identify required PPE and attire restrictions. This section may also state “Do not enter without authorization”. In this case, DO NOT ENTER the lab until you have received specific permission from the Building Director or Building Coordinator.

This section shows potential hazards that may be present in the lab. If any hazards are listed, you must wear safety glasses and disposable gloves.

The Important Resources section has contact info for the Building Director, Tim Wickland and the Building Coordinator, Cathy Ekstrom.

**IMPORTANT!** If the door sign states “Do not enter without authorization” DO NOT ENTER the lab until you have received permission directly from the Building Director/Coordinator. It is important you review any special instructions they provide that may apply (for example, if specific PPE is needed or if sensitive research is in progress).

### Personal Protective Equipment

In labs where potential hazards are present (identify by reading the door sign), you must wear eye protection and disposable gloves to protect yourself from any exposure to chemicals. Work gloves you may wear in other areas of campus may not provide adequate protection against chemical hazards. Gloves and eye protection are available from the Building Director/Coordinator, Storeroom (MBH 143) or in the following locations: MBH 004, MBH 107, MBH 610, MBH 622.

### Work Guidelines in Labs

- Only bring in tools and materials that are needed. Do not place tools and materials on benches or on other equipment.
- Get permission from the Building Director/Coordinator before you move any equipment/materials in the room or before turning off any power in the room, as you could impact experiments or equipment that is running.
- Be observant of signage in the lab, which may indicate specific hazards or sensitive equipment.
- If someone is working in the lab, speak with them about the work you have planned before starting.

### Emergencies

- If you see smoke or fire, pull the closest fire alarm pull station as you exit the building. Call 911 from a safe location.
- If you hear a building alarm, exit the building using the closest exit. Do not use elevators.
- If you have a medical emergency, call 911. Automated External Defibrillator (AED) is located on the 2<sup>nd</sup> floor near the main stairway.

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