



Middlebury

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SAFE COMPUTING

Subject: Facebook

To: Computer Users

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From: Information Security

facebook

- Be cautious about what you post: Assume that anyone can read your posts and that everyone is. Posting Travel plans on Facebook is notifying when your house is empty. A picture from a Christmas or birthday celebration may be a shopping list to an Internet savvy thief.
- Add a phone number to Facebook but do not make it public. This can be used for alerts and multi-factor authentication.
- Add Security Alerts to Facebook. These will help keep you aware of when nefarious individuals might try to compromise your account.
- Add approvals to Facebook. Also known as multi-factor authentication. It will go a long way to protecting your Facebook account.
- It is a good practice to close out any and all open sessions. It is easy to have multiple devices sitting out there with stale connections: old phones or tablets, computers that you used in a Library or at work.

 **Privacy**

- Take time to edit your privacy settings. A best practice is to limit all activity to friends.
- Once your account is secured, take a few minutes to go back and edit your profile. Adding information about yourself is never a bad thing just make sure that you are comfortable with the information you publish being public to the world. You should always assume that someone you don't know is watching.

 **Security**